16-19 Bursary Fund
Academic Year 2026-2027

- Please complete in BLOCK CAPITALS
- Please complete every section in as much detail as possible
- Ensure you provide evidence if and when required

This form should be completed and returned to the School Office as soon as possible and no later than **Friday 25th September 2026.**

Section A – Student's Personal Details			
Name			
Date of Birth		Age	
Home Address			
Telephone Number			

Please confirm which element of the bursary you are applying for:	Please tick as appropriate
Level 1 – Vulnerable Bursary	☐
Level 2 – Discretionary Bursary	☐

Bank Account Details

This is required for Level 1 applications only

Please note payments will be made by cheque on a termly basis and will only be made payable to an account held in the name of the student. Students will ned their own accounts by the end of the Autumn Term in the current year otherwise payments may be withheld.

Cheque made payable to: _____

PLEASE NOTE: 16 – 19 Bursary Fund is an annual allocation and must be applied for each academic year.

Supporting Evidence

In order to process your application please attach supporting documents for Level 1	Please tick as appropriate
Level 1 - Vulnerable Bursary Fund Award	
• Evidence setting out the benefit to which the young person is entitled as detailed within the Policy e.g. copy of the benefit award.	☐
• Written confirmation of the young person's current or previous looked after status from the local authority which looks after them or provides their leaving care service.	☐

Level 2 – Discretionary Bursary Fund Award – Level A	
• The young person is currently in receipt of Targeted Free School Meals.	☐
Level 2 – Discretionary Bursary Fund Award – Level B	
• Is your household income below £28,000 per year?	☐
Please note evidence of P60, receipt of benefit entitlement, Tax Credit Award Notification, Self Employed income notification.	

In addition, please identify three school expenses where financial support from the Bursary Fund would be of use for your child:

Uniform Subsidiary ☐ Snack Fund ☐ Residential Assistance ☐

Youth Club ☐ Community Visits ☐

Clothing for specific activities e.g. wellies ☐

Cultural Experiences e.g. Dukes/More Music ☐

Declaration

I confirm that the information on this application is true and accurate. I understand that payment of either award (Level 1 or Level 2) is subject to the conditions outlined in the Bursary policy.

Young Person's Signature:	Parent/Carer Signature:
Date:	Date:

Date of application received *(school use only)*	

Date reviewed by Committee *(school use only)*	

Outcome *(school use only)*	**Level**		**Approved/Not Approved/Returned for Evidence**